

WORK DISTRIBUTION OF SENIOR OFFICERS IN MINISTRY OF LABOUR & EMPLOYMENT

| S.No. | Name & Designation of the Officer | Allocated work |
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| DR. MRUTYUNJAY SARANGI, IAS(TN:77), SECRETARY, LABOUR & EMPLOYMENT | | |
| 1. | Sh. Ravi Mathur, IAS(RJ:79) Additional Secretary | <ol style="list-style-type: none"> 1. Social Security 2. All Legal Matters 3. Monitoring of Plan/Non-Plan Expenditure of Ministry 4. Special invitee to all Statutory or Advisory Boards/ Committees/ Meetings of the Ministry where he is not a member. 5. Organization of all Regional/Zonal meeting of the Ministry. 6. Public Relations/Media 7. Other specific task allotted by Secretary(L&E) 8. Transparency Officer under RTI |
| 2. | Sh. P.K. Padhy, IES, LEA | <ol style="list-style-type: none"> 1. ESA (Labour Bureau) 2. Wage Board 3. Wage Cell 4. Coordination/2nd NCL 5. Planning Unit 6. Parliament Unit. |
| 3. | Shri Anil Swarup, IAS (UP:81) Director General (Labour Welfare)/AS | Labour Welfare – Rural and Unorganized Labour, Bonded Labour |
| 4. | Shri Sharda Prasad, IAS(U.P:81) DGE&T/JS | Director General, Employment & Training (DGE&T) |
| 5. | Sh. Chandra Prakash, IAS(UP;82) Joint Secretary | <ol style="list-style-type: none"> 1. All matters relating to Industrial Relations 2. Administration I/II/III 3. Central Labour Service 4. CR/MMO/LDRC/CMT 5. Official Language. 6. All IT & NIC matters 7. Public Grievances 8. Appellate Authority for Railways (HOER) |

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| | | 9. Chief Record Officer 10. Nodal officer for AVMS |
| 6. | Sh. A.C. Pandey, IAS (UP:84) Joint Secretary | 1. LC/ILAS 2. Industrial Safety & Health Division 3. Public Relations/Media 4. Child & Woman Labour 5. ESA (CBWE/VVGNLI) 6. Appellate Authority under RTI 7. Chief Vigilance Officer |
| 7. | Sh. T.K. Basu, DDG | i) Wage Board ii) Wage Cell iii) ESA (Labour Bureau) |
| 8. | Sh. K.M. Gupta, Economic Adviser | 1. Co-ordination/2 nd NCL(ICNCL) 2. Planning Unit 3. Parliament Unit |
| 9. | Sh. S.R. Joshi, DDG | Labour Welfare |
| 10. | Sh. Munish Kumar Economic Adviser | Labour Welfare |
| 11. | Sh. P.K. Pujari AS & FA | 1. Finance 2. Budget & Accounts (B&A) 3. Cash 4. Internal Work Study Unit (IWSU) |
| 12. | Sh. B.L. Choudhary Additional Legal Adviser | Legal matters |

**DISTRIBUTION OF WORK AMONGST DIRECTORS/DEPUTY SECRETARIES
IN THE MINISTRY OF LABOUR & EMPLOYMENT.(Main Sectt.)**

| Sl. No. | Name of the Director/DS | Work allocated |
|----------------|-------------------------------------|---|
| 1. | Shri Vikas, Director | <ol style="list-style-type: none"> 1. Labour Conference(LC) 2. International Labour Affairs Section (ILAS) 3. CPIO |
| 2 | Shri V.B.Singh, Director | <ol style="list-style-type: none"> 1. Industrial Relations (IR.B.I)/IR(DU)/IR(Imp.I&II) 2. ITCs on Engineering & Chemical Industry 3. Coordination in respect of IR (Division) other than Desks. |
| 3 | Sh. Ranbir Singh, Director | <ol style="list-style-type: none"> 1. Adm.I/Adm.II/MMO 2. HOD 3. Staff Grievance Officer for Pension matters 4. ESA(VVGNLI & CBWE) |
| 4 | Sh. Animesh Bharti, Director | <ol style="list-style-type: none"> 1. Industrial Relations(IR(B-II)/IR(M)/IR(PG) including ITCs on Cotton Textiles, Jute and Electricity Generation & Distribution 2. CLS-II 3. Social Security |
| 5 | Sh. Gautam Roy Director | <ol style="list-style-type: none"> 1. Child & Woman Labour Division 2. Co-ordination 3. IT Manager/NIC 4. Chief Information Security Officer |
| 6. | Sh. Harish Kumar Jethi, Director | <ol style="list-style-type: none"> 1. Child & Woman Labour Division 2. Media & Publicity |

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| 7 | Sh. Balbir Singh, Deputy Secretary | W-1/W-1(Vig.)/LW, Audit Cell |
| 8 | Smt. Vandana Sharma, Director | 1. Vigilance 2. Industrial Safety & Health(ISH-I & II) 3. Disaster Management |
| 9. | Sh. T.N. Dwivedi, Deputy Secretary | Finance |
| 10. | Sh. B.L. Tikania, Deputy Secretary | 1. Admn.III/Record Room 2. Canteen/LDRC/CR 3. Parliament/CMT 4. Liaison Officer for SC/ST 5. HOD, Board of Arbitration |
| 11. | Shri Babu Cherian Deputy Secretary | 1. Industrial Relations (IR (C.1)/IR (C.II)/IR(PL) including ITCs on Plantations, Road Transport and Sugar Industry. 2.CLS-I |
| 12. | Sh .D.P. Singh Welfare Commissioner(Hq.) | RSBY(CKGA)/W-III/W-IV/W-V |
| 13. | Shri Rakesh Kumar Dwivedi, JD(OL) | Official Language |

**Distribution of work among Under Secretaries in the Ministry of Labour and
Employment (Main Sectt.)**

| S.No. | Name of the Officer S/Sh./Smt. | Work allocated |
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| 1. | Pradeep Gaur | Adm.I |
| 2. | Jagdish Kumar | (i) Adm.III/Record Room/CR/Canteen/LDRC (ii) HOO, Board of Arbitration (i) Cash (ii) PU/CMT |
| 3. | Ishwar Singh | BL |
| 4. | Shersha | IFD |
| 5. | Naresh Jaiswal | SS Division |
| 6. | P.K. Tamrakar | (i) Wage Board (ii)Co-ordination/RFD |
| 7. | S.K. Tripathi | RSBY/RW |
| 8. | A.K. Thakur | Admn.II(Gen.)/MMO |
| 9. | K.M.S. Khalsa | LC/Vigilance |
| 10. | Smt. Indrani Gupta | ILAS (Tech.I) |
| 11. | Dinesh Singh | W-II, W-II(C) |
| 12. | D.C. Bijalwan | W-1, W-1 (Vig.),LW |
| 13. | Smt. Nisha Gaur | IR(PL)/CLS-II(Vig.) |
| 14. | Raj Kumar | IFD |
| 15. | Johan Topno | IR (DU)(Desk) |
| 16. | G.A. Raghuvanshi | Child Labour |
| 17. | Santosh Kumar Singh | ISH I & II |
| 18. | Smt. B. Neeraja | Child & Woman Labour |
| 19. | Sh. Harpreet Singh | ESA |
| 20. | Sh. Subhash Kumar | Social Security |
| 21. | Sh. Ajay Joshi | CLS.I/CLS.II |

Distribution of work amongst Deputy Director level officer in Main Sectt.,
M/of Labour & Employment

1. Sh. V. Ashok : Industrial Relations (PG)/IR(Imp.II)
 2. Smt. Sameera Saurabh: ILAS (Tech.III)
 3. Sh. Kishori Lal : Wage Cell
 4. Sh. Ramesh Singh : Planning Unit
 5. Ms. Ashwini Lal Kotasthane : Co-ordination/RFD
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