

MANUAL OF LABOUR WELFARE ORGANISATION, ALLAHABAD REGION

4(1)(b)(i) ORGANISATION, ITS FUNCTIONS AND DUTIES

The Labour Welfare Organization, Allahabad Region under the Ministry of Labour & Employment, Government of India deals with the administration of Welfare Funds for certain specified categories of workers in the states of Uttar Pradesh, Uttaranchal, Himachal Pradesh, Punjab, J&K, Delhi and Chandigarh territory. Separate legislations have been enacted by the Parliament to set up Welfare Funds to provide medical care, social security, housing, education and recreation facilities to the workers engaged in the Beedi Industry, Iron Ore, Manganese Ore, Chrome Ore Mines & Limestone & Dolomite Establishments. The Welfare Funds administered by this region are as under:

- (1) The Beedi Workers' Welfare Fund Act, 1976;
- (2) The Limestone & Dolomite Mines Labour Welfare Fund Act, 1972

These funds have been created for levy of Cess either on production, consumption of minerals, or on manufacture of Beedies.

The Labour Welfare Organization which administers these Funds is headed by a Director General (Labour Welfare) / Joint Secretary. He is assisted by the Welfare Commissioner (Hqrs.) who supervises the nine Regional Welfare Commissioners for purpose of Administration of these Funds. The Allahabad Region was created in the year 1978 with the states of Uttar Pradesh, Uttaranchal, Himachal Pradesh, Punjab, J&K, Delhi and Chandigarh territory under its jurisdiction and is headed by Welfare & Cess Commissioner for levy & collection of Cess and administration of various Welfare Schemes. One administrative field office i.e. the office of the Welfare Administrator is situated at Dehradun (Uttaranchal) to look after the welfare schemes under Limestone & Dolomite Mines of Uttaranchal and Himachal Pradesh. The addresses of the Welfare Commissioner/ Deputy Welfare Commissioner & the Welfare Administrators offices are given below:

1. Office of the Welfare & Cess Commissioner,
Govt. of India, Ministry of Labour & Employment,
Labour Welfare Organisation,
555-A/2, Mumfordganj, Allahabad (UP). Pin Code- 211002
2. Office of Welfare Administrator
Govt. of India, Ministry of Labour & Employment,
64, Chukhuwala, Dehradun (Uttaranchal)

Implementation of welfare schemes in the sphere of health and medical care, education, housing, family welfare, social security, water supply and recreation, formulated under Limestone & Dolomite Mines Labour Welfare Fund Act, 1972, Beedi Workers Welfare Fund Act, 1976, and assessment/collection of Cess on Limestone & Dolomite under Limestone & Dolomite Mines Labour Welfare Fund Act, 1972

There is one 10-bedded Beedi Workers Central Hospital at Gursahaiganj, Distt. Kannauj (UP) apart from 19 Static cum Mobile/Static dispensaries being run under the Allahabad Region. The address of the Central Hospital is given below:

3. Beedi Workers Welfare Organisation
Central Hospital, (10 bedded)
Gursahaiganj, Distt. Kannauj (UP)

The Central Hospital caters to the general health care (both indoor and outdoor) of the workers (Beedi) and their dependants while the dispensaries attend the patients visiting mining areas/residential areas of Mine/Beedi workers.

WELFARE COMMISSIONER

1 Functions as Head of the Department and is responsible for overall administrative and Financial control of the Labour Welfare Organization, Allahabad Region. He is responsible for proper implementation of various Welfare Schemes for Mine/Beedi workers and their dependents in the State of Uttar Pradesh, Uttaranchal, Himachal Pradesh, Punjab, J&K, Delhi and Chandigarh territory. He is also performing the statutory functions as laid down under various Welfare Fund Legislations.

DY. WELFARE COMMISSIONER

- 1.Implementation and supervision of Welfare Schemes and ensuring their proper functioning.
- 2.All matters pertaining to collection of cess under the relevant acts and rules framed there under.
- 3.Financial and administrative functions to the extent such powers have been delegated.
- 4.Inspection of the Welfare Institutions/Dispensaries/Mine Establishments/Metallurgical factories/Hospital.
- 5.Any other duties assigned by the superior officers.

ASSTT. WELFARE COMMISSIONER

- 1.Implementation and supervision of Welfare Schemes and ensuring their proper functioning.
- 2.Secretary of the Advisory Committee/Finance Sub-Committee.
- 3.Function as Head of Office and is responsible for administrative and financial functions to the extent such powers have been delegated.
- 4.Procurement, supply and maintenance of general stores/stationery/medicines/medical equipments etc. as required for day to day functioning of the various welfare institutions.
- 5.Responsible under the general financial rules as amended from time to time and any other special or general orders.
- 6.Supervision of and carrying out the work of the organization in the absence of the Welfare Commissioner on tour etc. to the extent as delegated by him.
- 7.Inspection of the Welfare Institutions/Dispensaries/Mine Establishments/Metallurgical factories/Hospital.
- 8.Any other duties assigned by the superior officers.

WELFARE ADMINISTRATOR

- 1.Implementation and supervision of Welfare Schemes and ensuring their proper functioning.
- 2.All matters pertaining to assessment & collection of cess under the relevant acts and rules framed there under.
- 3.Survey of labour under his/her beat to ensure their needs as well as assist them in deriving benefits from various welfare schemes-proper scrutiny and verification of application received from beneficiaries with a view to ascertaining the deficiency/lapses/genuineness.
- 4.Monitoring the work of the staffs dealing with welfare scheme and provide necessary guidance for their proper functioning.
- 5.Ensuring supervision of periodical Returns/Reports and such other information as asked for in respect of welfare units/institution.

6. Educate the labourer to give up social evil like drinking, adopt small family norms, cleanliness etc.
7. Inspection of the Welfare Institutions/Dispensaries/Mine Establishments/Metallurgical factories/Hospital.
8. Any other duties assigned by the superior officers.

ADMIN-CUM-ACCOUNTS OFFICER

1. Maintenance of the Accounts of the Organization.
2. Preparation of the Budget.
3. Cheque Drawing Officer.
4. Drawing and Disbursing Officer.
5. Reconciliation of expenditure etc.
6. Settlement of Audit Paras and objections.
7. Advice on matters relating to Finance/Accounts.
8. Maintenance of GPF Accounts pertaining to Gr. 'D' Employees.
9. Joint Custody of Cash along with the Cashier.
10. Any other duties assigned by the superior officers.

ASSTT. WELFARE ADMINISTRATOR

1. Implementation and supervision of Welfare Schemes and ensuring their proper functioning.
2. All matters pertaining to assessment & collection of cess under the relevant acts and rules framed there under.
3. Survey of labour under his/her beat to ensure their needs as well as assist them in deriving benefits from various welfare schemes-proper scrutiny and verification of application received from beneficiaries with a view to ascertaining the deficiency/lapses/genuineness.
4. Ensuring supervision of periodical Returns/Reports and such other information as asked for in respect of welfare units/institution.
5. Supervision of and carrying out the work of the organization in the absence of the Welfare Commissioner on tour etc. to the extent as delegated by him.
6. Inspection of the Welfare Institutions/Dispensaries/Mine Establishments/Metallurgical factories/Hospital.
7. Any other duties assigned by the superior officers.

ASSISTANT

1. He will be responsible for collection of cess in respect of Beedi, LSDM & IOMC Funds, collecting monthly returns from all the assesseees and maintaining all the registers/ledgers assessee-wise and submit the demand drafts received as Cess in the Govt. account and sending monthly reports to Ministry reg. collection of cess fund-wise and related correspondence with the assesseees & Excise department, and he will look after all departmental Court cases.
2. Supervision of work of Cash & Accounts Section, Supervision of work of clerks
3. Supervision of work relating to receipt & expenditure other than cess.
4. Preparation of Budget, control over expenditure against sanctioned grant and re-conciliation of accounts, Checking of cash book,
5. Checking of all types of bills, Settlement of audit paras/objections. Any other work allotted by the officers from time to time.
6. Any other work allotted by the officers from time to time.

HINDI TRANSLATOR

1. Correspondence with Ministry reg. Quarterly, Monthly, & weekly statements of staff strength
2. Hindi translating work.
3. Rajbhasha Hindi Incharge,
4. Condemnation of unserviceable items in r/o. headquarter and field units & their disposal.
5. Maintenance of account of Magazines and Newspapers of office and its disposal from time to time.
6. He will also assist Establishment work as guided by the DWC,
7. Any other work allotted from time to time by the officers.

JUNIOR ENGINEER

1. As laid down in the C.P.W.D. Manual.
2. Maintenance of Departmental residential and non-residential buildings.
3. Inspection of sites/houses under various housing schemes for beedi/mine workers.
4. Inspection of water supply schemes for mine workers.

SENIOR CLERK

1. Scrutiny of complicated cases, noting thereon to facilitate the officer to take a decision and drafting.
2. Guidance to the Junior Clerk in the discharge of their work.
3. Up to date maintenance of various rules/orders/instructions/guard files.
4. Proper maintenance of the files under his charge including records.
5. Any other duties assigned by the superiors.

JUNIOR CLERK

1. Maintenance of files in the prescribed manner File Register-typing work-Despatch & Diary Work- Office records placing of PUC's, docketing them etc.
2. Noting and Drafting of the files of simple nature.
3. Recording and weeding of old files.
4. Any other duties assigned by the superiors.

MEDICAL OFFICERS

1. Planning, medical supervision and co-ordination.
2. Medical consultation/ward work/outdoor patients/Department work/dispensary work/including proper functioning of the dispensary/Indoor/Outdoor wards.
3. Controlling/Maintenance and repair of the medical vans, if any.
4. Custody of medicines/medical equipments/general stores/maintenance of its account.
5. Financial and administrative functions so far as such powers have been delegated.
6. Any other duties assigned by the superior officers.

PHARMACIST

1. Compounding and dispensing prescriptions according to the hospital/formulary of prescriptions of doctors.
2. Being responsible for initiating the indents, stores and maintenance of stock and accounts of medical supplies and appliances under his charge.

3. Providing first aid treatment of the injured and repeat prescription of the physicians when ordered in the absence of the doctors.
4. Compiling statistics of hospital/dispensary in accordance with instruction, submission of periodical report/returns.
5. Attending to work of the clinical side and doing the routine test of urine, stool and blood provided he has undergone adequate training.
6. Any other duties assigned by the superior officers.

X-RAY TECHNICIAN:

1. Taking diagnostic radiographs of patients as required by medical officers.
2. Advising patients of ward staff regarding prescription of patients before X-Ray.
3. Developing and drying the exposed X-Ray films.
4. Loading unexposed X-Ray films and other supplies.
5. Storing unexposed X-Ray films properly
6. Keeping accounts of X-Ray films and other supplies.
7. Maintaining record of X-Ray reports of the patients.
8. Sending radiographs to the wards.
9. Receiving back the X-Ray films after the discharge of the patients and filing them in such a way that retrieval easy.
10. Taking precaution to protect himself, patients and other workers of the department from hazards of X-Ray.
11. Assisting the radiologist in the deep X-Ray treatment.
12. Wearing the films badge at all times of working in the department.
13. Keeping the premises of the department clean and adequately stocked with forms and stationery required.
14. Any other duty assigned by the superior officers.

STAFF NURSES/ANM:

1. General care of the patients.
2. Responsible for the complete nursing care of the patients assigned to her.
3. Admission & instructions to patients and their relations.
4. Bathing patients including daily care of mouth, nails, pressure point.
5. Four hourly of more frequent to pressure points.
6. Giving and removing of bed pans and urine pots.
7. Giving and removing hot water bottles.
8. Bed making.
9. Feeding of patients.
10. Distribution of diets. Milks & Preparation of special foods, eggs, milks etc.
11. Technical nursing care patients.
12. Administration of medicine.
13. Administration of injections.
14. Assistance in administration of intra venous injections.
15. Preparation of injection and cleaning up.
16. Recording of medicines and injections given.
17. Taking and charting T.P.R.
18. Rounds with doctors.

19. Technical procedures e.g. enema, cauterization dressing, irrigations, oxygen therapy, preparing for and cleaning after procedures.
20. Preparation for and assistance in clinical tests and medical procedures.
21. Pre and postoperative care.
22. Urine testing.
23. Collecting labeling and dispatching of specimens.
24. Escorting patients to and fro departments.
25. Giving and receiving reports.

B. Ward Management.

1. Handing over and taking charge of shift.
2. Keeping the ward clean and tidy.
3. Preparation of surgical supplies, bandage splints.
4. Routine care and cleaning of dressing trolleys, cupboards, apparatus, mackintosh etc.
5. Care of clean and soiled linen.
6. Disinfection of linen, beds, floor and bedpans.
7. Any other duty assigned by the superior officers.

LABORATORY TECHNICIAN

1. Doing clinical tests like blood sugar, blood urea, blood protein, cholesterol, urine, stools etc.
2. Collecting specimens for the purpose.
3. Doing related clinical and public relations work to the task.
4. Any other duty assigned by the superior officers.

WARD BOY/AYAH

1. Will receive the patients on admission and assist them in getting into or out of the bed.
2. Will attend to the personal hygiene of patients washing and cleaning teeth, changing cloth, giving enema etc.
3. Will prepare the patients for operations, laboratory X-ray and other investigations.
4. Will transport patients to various departments of the hospital.
5. Will help in feeding patients and giving drinking water to the patients and washing utensils.
6. Will assist the nurse in handling and observation of patients and in simple basic nursing procedures.
7. Will assist the nurse or doctor in diagnostic and treatment procedures.
8. Will assist in collection and handling of pathological specimen.
9. Will assist the nurse in receiving supplies by running errands to other departments of the hospital and in carrying messages to other departments and individuals in the hospitals.
10. Will make beds for ambulatory patients and assist nurse in making beds of non-ambulatory cases.
11. Will assist the nurse in getting supplies from the laundry, disinfecting mattresses and dispatching dirty linens to the laundry.
12. Will clean and do dusting of beds, doors, windows and other furniture. He will assist in debugging and pest control of wards.
13. Will wash walls and doors in wards.
14. Will assist in the sterilization of instruments and appliances and dressings of postoperative wounds.

15. Will render first aid to the patients in case of emergency.
16. Will prepare dead bodies; arrange their transportation to the mortuary and assist in terminal disinfections.
17. Any other duty assigned by the superior officers.

DRIVER

1. Driving of vehicles attached to Medical Unit. Full maintenance of vehicles including cleanliness of mobile van and keeping all the tools of vehicle up-to-date.
2. He will be responsible for parking the vehicle in proper place after duty hours.
3. He will also be responsible to maintain the log-book of the vehicle and other related registers maintained for fuel etc.

SWEEPER

1. Will clear wards, floors, strikes, lavatories and toilet seats, windows, walls and other area in the ward/hospital/dispensary/welfare institutions/office and their ancillary rooms and keep the hospital/dispensary/welfare institutions/office grounds clean and free from stray dogs, cats, pigs etc.
2. Will clean urine/pots/beds pans and other soiled or contaminated appliances
3. Will provide bedpans and urine pots to the patients with promptness and prepare patients for operations and diagnostic tests.
4. Will assist in collection and handing urine and stool specimen.
5. Will transport dead bodies to the mortuary and dispose of specimen and organs removed during operations.
6. Will assist in disinfections of soiled lines, mattresses and terminal disinfections of the ward and conveyance of soiled linens to the laundry.
7. Will attend to such other duty allotted to him by the superior officers.

CHOWKIDAR

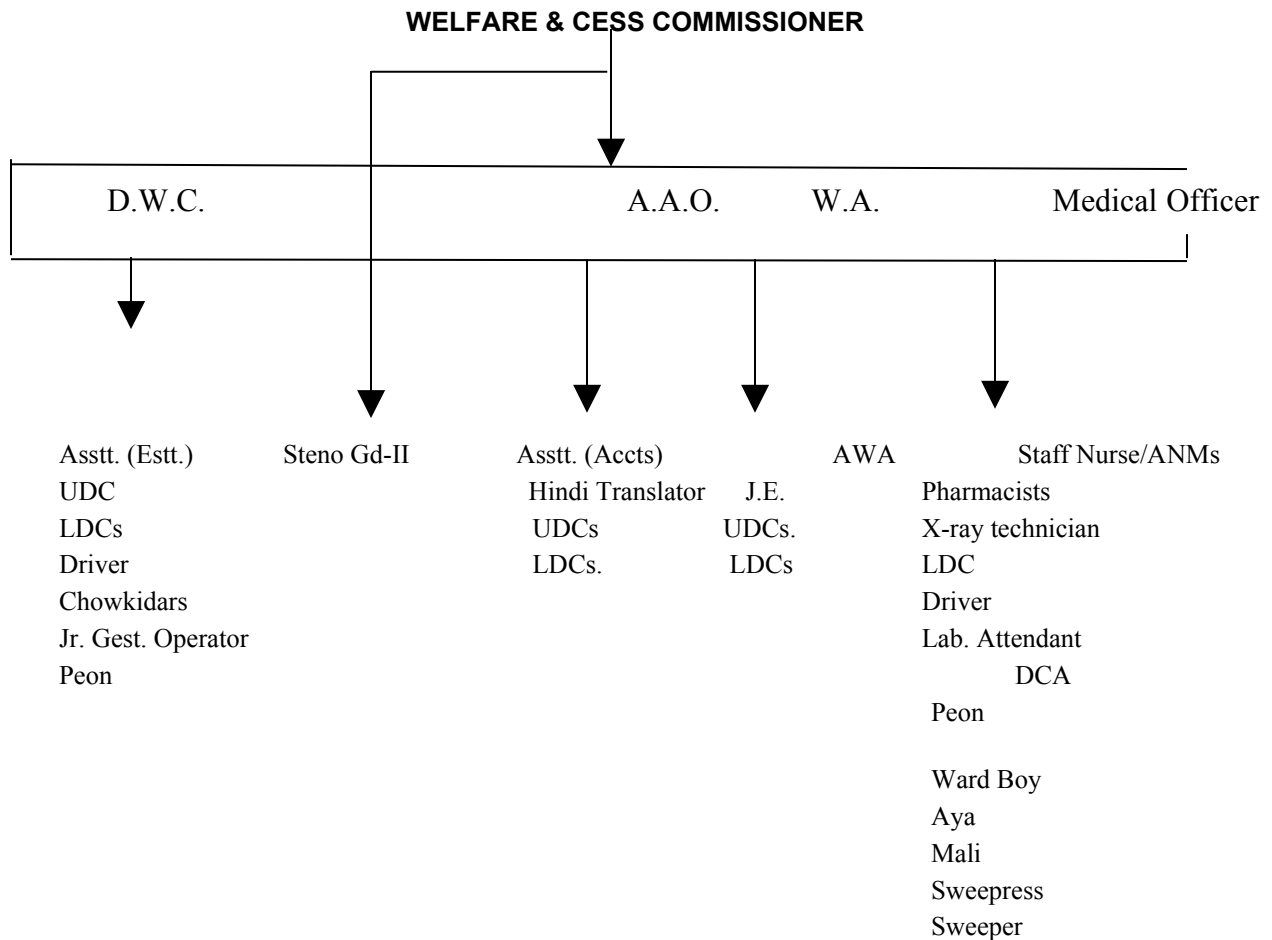
1. Will be on duty punctually at the approved area. He will be alert throughout the period of duty and perform the duties diligently and with vigilance.
2. Will be responsible for scrutiny of the building equipments and patients.
3. Will check that all doors and windows which have to be kept locked during the non-working hours of the hospital/dispensary/welfare institutions/office(s) are securely locked.
4. Will check daily and see that the fire fighting equipment is kept in good working conditions and take immediate steps in fire fighting in case there is an incident of fire.

MANUAL 4(1)(b)(iii)

PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY.

Procedures prescribed by the headquarters (Labour Welfare Division, Ministry of Labour) in the welfare schemes are followed. Powers have been delegated at various Levels as per functional needs.

Channel of supervision and accountability:



4(1)(b)(iv) NORMS SET FOR DISCHARGE OF FUNCTIONS

UNDER HEALTH SCHEMES:

Sl No.	Name of Scheme	Time taken by Medical Officers/ Field Offices to forward the application	Time taken for settling of claims by Office of the Welfare Commissioner	
01	CANCER/HEART/KIDNEY/ MINOR DISEASES LIKE HERNIA, APPENDECTOMY, ULCER, GYNECOLOGICAL AND PROSTRATE DISEASES	15 DAYS	1 Issuance of permission	1 week
			2 Issuance of Sanction order after receipt of complete claim forms	1-2 week
02	SPECTACLES / DOMICILIARY TREATMENT OF TB / MONETARY COMPENSATION FOR STERILISATION	15 DAYS	Scrutiny of Application and issuance of sanction order	15-20 days
03	MATERNITY BENEFIT	15 DAYS	Scrutiny of Application and issuance of sanction order	30 days
04	GROUP INSURANCE SCHEME	10 DAYS	Scrutiny & forwarding of application to LIC	2-3 weeks

UNDER EDUCATION SCHEME.

Scholarship/Grant for purchase of books etc.

1. Scrutiny/verification of applications: within 30 days of closing date of receipt of applications.
2. Issuing of sanctions for eligible applicants : within 30 days of verification.
3. Actual disbursement of the Scholarships/grants : As per annual programme to be drawn by welfare commissioner

4(1)(b)(V) THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS

1. Limestone & Dolomite Mines Labour Welfare Fund Rules 1973.
2. Beedi Workers Welfare Fund Rules 1978

WELFARE SCHEMES:

HEALTH SCHEMES

1 Free Medical Treatment

Free Medical Care is extended to the Beedi/Mine workers through the Hospitals, Static Dispensaries and Static-cum-Mobile Dispensaries run by the Labour Welfare Organization.

There is one 10-bedded Beedi Workers Central Hospital at Gursahaiganj, Distt. Kannauj (UP) apart from 19 Static cum Mobile/Static dispensaries being run under the Allahabad

2 Reimbursement of entire expenditure for treatment of cancer: (Scheme was introduced on 01-12-1984)

CANCER TREATMENT:
(for workers & dependents -
6 months continuous service is
essential)

- a) Reimbursement of full expenditure ** for the treatment taken in Govt. hospital /govt. recognised hospitals.
- b) Subsistence allowance shall be paid @ Rs.600-750 per month. Conveyance charges will be reimbursed from residence to hospital and back.

3 Reimbursement of expenses for treatment of heart diseases: (Scheme was introduced on 18-09-1984)

HEART DISEASES:
(for workers & dependants -
continuous service is essential)

- a) Reimbursement of expenditure upto Rs.1.3 lakhs **for the treatment taken in govt . 3 years hospital / Govt.recognised hospital.
- b) Subsistence allowance shall be paid @ Rs.750-1000/- per month. Conveyance charges will also be reimbursed from residence to hospital & back.

**4 Reimbursement of expenses for treatment of Kidney Transplantation etc:
(Scheme was introduced on 10-02-1992)**

- KIDNEY TRANSPLANTATION:
(for workers & dependants -
3 years continuous service is
essential)
- a) Reimbursement of expenditure upto
Rs.2 lakh **for the treatment taken in
govt. hospital /govt. recognised hospital.
 - b) Subsistence allowance shall be paid
@ Rs.750-1000/- per month. Conveyance
charges will also be reimbursed from
residence to hospital & back.

** The Welfare Commissioner of the region has powers to sanction reimbursement upto Rs.30,000/-in each case. And beyond Rs.30,000/ in each case the approval of the office of the DG (LW), New Delhi is required

**5 Financial Assistance for minor diseases like Hernia, Appendectomy,
Ulcer, Gynecological diseases and prostrate diseases:
(Scheme was introduced on 13-12-2003)**

- Minor Diseases like :
Hernia, appendectomy, Ulcer,
Gynecological diseases, Prostrate
diseases.
(3 years continuous service)
(Only for Workers)
- a) Reimbursement of expenditure upto
Rs.30,000/-for the treatment taken in
govt. hospital /govt. recognised hospital.

For availing the benefits of the above schemes, the worker has to take prior permission of /inform the Welfare Commissioner for taking treatment in Govt. Hospital or Govt. recognised Hospitals in the prescribed form through the nearest Medical Officer of LWO dispensary and the claims have to be submitted in the prescribed form.

**6 Financial assistance for purchase of Spectacles:
(Scheme was introduced on 14-09-1984)**

- PURCHASE OF SPECTACLES:
(for workers only)-
- a) Reimbursement of expenditure upto
Rs.150/- for purchase of spectacles.
 - b) Reimbursement of expenditure upto Rs.70/-
for change of lens.

The worker has to procure the spectacle and send the original receipt alongwith the application to the Welfare Commissioner.

**7 Maternity Benefit Scheme for Female Workers:
(Scheme was introduced in 1988)**

MATERNITY BENEFIT: Financial Assistance of Rs.1000/- will be given
(for Female workers only - for the first two deliveries.
6 months continuous service is
essential)

The female worker shall submit the claim of Maternity benefit after delivery alongwith birth certificate in the prescribed format.

**8 Monetary Compensation for Sterilization:
(Scheme was introduced on 29-07-1988)**

MONETARY COMPENSATION FOR STERILISATION Rs.200/- will be paid if the worker or his/her
(for worker & his or her spouse- spouse undergoes Sterilization having two or less
6 months continuous service is living children.
essential)

The worker has to submit the claim in the prescribed format.

**9 Reservation of Beds in TB Hospital/ Sanatoria and Domiciliary treatment of
TB: (Scheme was introduced on 12-04-1978 & 06-08-1985)**

TREATMENT FOR T.B.: a) Free treatment in T.B. Hospital
(for workers & dependents - b) Rs.50/- per month for purchase of medicines
6 months continuous service is c) Subsistence allowance shall be paid
essential. @ Rs.750-- to workers only

Worker has to avail treatment at the recognised TB Hospitals and submit the claims in the prescribed format. Subsistence allowance will be paid for the period of non payment of wages to the worker.

**10 Providing treatment for mental diseases
(Scheme was introduced on 28-09-1987)**

MENTAL DISEASES a) Monthly expenditure of Rs.180 - Rs.900/- per
(For workers & dependants) patient per month is paid to the mental hospital
6 months continuous service b) Subsistence Allowance shall be paid @
is essential) Rs.600/- to Rs.750/- per month.

**11 Providing treatment for leprosy for workers.
(Scheme was introduced on 26-08-1986)**

LEPROSY RELIEF
For workers & dependants
6 months continuous service

Subsistence Allowance shall be paid @ Rs.200/-
to Rs. 300/- per month

12. Scheme for financial assistance to a widow/widower of beedi/cine/ mine worker as well as to widow/widower worker (mine/beedi/cine) for meeting the wedding expenses of their daughters.

- Rs. 5000/- in each occasion for marriage of 1st two daughters.

13. Scheme for Grant-in-aid to State Govt / ESIC / Beedi Workers Group Housing Co-op.Society / NGOs / Control of State Govt.. Recognised Hospital /s etc. for providing medical facilities to Beedi Workers.

- Upto Rs.2.0 crores or 75% of the actual cost of construction including cost of Medical equipments.
- Rs.4.0 lakh or 75% of the actual cost of Ambulance / Mobile Van whichever is less.
- Rs.10.0-0 lakh per annum or 75% of the actual cost, towards supply of medicines to a 15-bedded hospital maintained by above organisation.
- The said institutions are eligible for grant in aid if they intend to expand the existing infrastructure or to provide both indoor and outdoor medical facilities to the Beedi workers.
- Recurring expenses including payment of salary to the Medical / Para medical / Ministerial staff has to be borne by the respective institution.

14. Providing financial assistance towards funeral expenses of beedi/cine/ mine workers.

- Rs. 1500/- is given in cash as to the family members of the deceased beedi/cine/mine worker to meet the funeral expenses.

15 Grant in aid to mine management for maintenance of standard dispensary services:

Applicability Any Mine management which maintains Standard Dispensary/Hospital.

Benefits: Grant in aid is payable @10 paise per Metric Tonne of Iron Ore/Manganese Ore/Chrome Ore produced and @ 40 paise per metric tonne of Limestone & Dolomite produced or 75% of the expenditure on Medicines and establishments charges, whichever is less.

16. Financial assistance to mine workers involved in serious accident

Applicability Any mineworker who meets with fatal accident or is totally /permanently incapacitated in mine accident.

Benefits A lump sum grant of Rs.10,000/- . An amount of Rs. 1000/- per month for a maximum period of five years. A monthly scholarship of Rs. 250/- to each of the school going child till the

age of 21 years or his her marriage whichever is earlier. (The children availing this will not be eligible for scholarship under financial assistance for Education.)

17. Financial assistance to mine workers for artificial limbs

Applicability Any mineworker

Eligibility Worker who lose their limb while on duty.

Benefits The worker is entitled for supply of artificial limb from any of the recognised /approved centers of Government of India. The total expenditure including the cost of limbs and traveling expenses to the center is borne by Labour Welfare Organisation.

EDUCATION SCHEME:

FINANCIAL ASSISTANCE FOR EDUCATION

1. Financial Assistance for providing Scholarship to the wards of Beedi Workers.

Under the Education Scheme financial assistance is provided to the school going children of workers studying from Class 1 to professional courses ranging from Rs.250/- to Rs.8000/- per annum.

	<u>BOYS</u>	<u>GIRLS</u>
1. Class 1 to IV	250/-	250/-
2. V to VIII Std.....	500/-	940/-
3. IX Std.....	700/-	1,140/-
4. X.....	1,400/-	1,840/-
5. XI, XII/PUC I & II.....	2,000/-	2,440/-
6. 3yrs diploma/Graduation/PG.....	3,000/-	3,000/-
7. Professional degree..... BE/MBBS/BSc. (Agri.)	8,000/-	8,000/-

The worker has to submit the application through the School where the children of the worker is studying in the prescribed form along with seal and signatures of the school, copy of Marks Card with a copy of identity card within the prescribed time limit.

2. Financial assistance for purchase of vehicle for school going children

Applicability Mine management (Lime Stone & Dolomite Mine & Iron/Manganese/Chrome ore mine)

Eligibility Minimum children (studying in school/college or other institutions) to be benefited should not be less than 50 for a normal bus and 30 for mini bus.

Benefits Financial assistance limited to 75% of the actual or Rs.5 lakh for normal bus/3 lakh for a mini bus.

I. HOUSING SCHEME:

Integrated Housing Scheme 2005 for Beedi and Mine workers:

The Scheme will be funded by the Central Government and implemented by the State Government through the District Collector / Deputy Commissioner of the concerned District.

Cost:

Minimum cost of construction would be Rs.45,000/- per tenement (Rs. 40,000/- Central subsidy plus Rs.5,000/- workers contribution). A dwelling unit costing up to Rs.1.00 lakh would be admissible under the scheme.

Mode of Application:

Applications in the prescribed form completed in all respects alongwith the contribution of the workers @ Rs.5,000/- per tenement from the eligible beneficiary shall be deposited with the District Collector / Deputy Commissioner of the concerned district or any authority nominated / appointed by him.

Subsidy:

A uniform Central subsidy of Rs.40,000/- per worker per unit will be granted. The 1st installment of the subsidy of Rs.20,000/- would be released at the time of grant of administrative approval. The 2nd installment of subsidy will be released on the construction reaching the roof level.

Eligibility:

Beedi worker engaged in Beedi industry for not less than 1 year. The monthly income of the family should not exceed Rs.6500/- per month.

The applicant Beedi / Mine worker should not have a House in his/her own name or in the name of his/her spouse or any of the dependents.

The applicant beedi / mine worker or his/her spouse or any of the dependants should not have earlier availed the facility of financial assistance under any housing scheme of the Government.

The house / flat will be completed within a period of 18 months.

All the above conditions of eligibility would be applicable to Iron Ore / Limestone Ore, Dolomite Ore, Chrome / Mica Ore & Manganese Ore Mine workers except in their cases; the family monthly income should not exceed Rs.10,000/-

2. Type I housing scheme for mine workers

Applicability Mine workers employed in the Iron Ore/Manganese ore/Mica/Chrome Ore/Limestone & Dolomite mining industry. The land to be provided by the Mine management at mine site.

Eligibility The life of the Mine should not be less than 15 years. The management must be employing regular mine workers and having residential provision for contract workers more than the houses applied for.

Benefits A subsidy of Rs.40,000/- or 75% of the actual cost whichever is less will be given to the Mine management who will construct the house.

3. Type II housing scheme for mine workers.

Applicability Mine workers employed in the Iron Ore/Manganese Ore/Mica/Chrome Ore /Limestone and Dolomite mining Industry. The land to be provided by the Mine management at the mine site.

Eligibility The life of the mine should not be less than 15 years. The management must be employing regular mine workers and having residential provision for contract workers more than the houses applied for.

Benefits A subsidy of Rs.50,000/- or 75% of actual cost whichever is less is given to the management who will construct the house.

II. Grant-in-aid to registered Co-op. Societies of Beedi Workers with 75 or more members for Construction of Work shed & Godown:

- Minimum area of the work shed and godown should not be less than 750 sq.ft. and 600 sq. ft respectively with a minimum life of 20 years.
- Subsidy of maximum of Rs.1.50 lakh or 75% of actual cost of construction after completion of construction.
- Amount is released after inspection by the officers nominated by Welfare Commissioner.

SOCIAL SECURITY SCHEME:

- Beedi and Cine Workers in the age group of 18-60 years and who are not subscribers of Employees Provident Fund scheme are covered under the Group Insurance Scheme. The benefits under the scheme are as under.

Natural Death	Rs.10,000/-	} Not applicable for Cine Workers
Accidental Death	Rs.25,000/-	
Partial Disability	Rs.12,500/-	
Total Disability	Rs.25,000/-	

WATER SUPPLY SCHEMES FOR MINE WORKERS.

Applicability Mine managements

Eligibility In area of concentration of mine workers houses.

Benefits 75 % of the actual cost of the scheme providing water supply to the mine workers.

GRANT IN AID FOR LIBRARIES FOR MINE WORKERS

Applicability Mine managements

Eligibility Managements should run libraries for the benefit of minimum 100 workers.

Benefits Grant-in-aid of maximum of Rs.5000/- per annum.

RECREATIONAL SCHEMES

1. Supply of TV sets

Applicability Mine and Beedi Workers

Eligibility Mine managements and Beedi Workers Co-operative Societies

Benefits Rs.10,000/- for colour TV set and Rs.4000/- for B&W TV Set.

2. Grant in aid for purchase of dish antenna

Applicability Mine Managements

Eligibility Mine managements who provide housing facilities to their workers and where such houses form a colony of at least 100 houses.

Benefits Payment limited to 50% of the actual cost of the dish antenna including all the accessories or Rs.30,000/- whichever is less.

3. Organising sports/games social & cultural activities

Applicability Mine and Beedi workers

Eligibility a) Each mine management with a group of mines under their control will be eligible for reimbursement of expenditure.

b) Beedi managements or social and cultural organisation of repute.

c) Prior approval of the competent authority is required to be obtained.

Benefits A For mine managements

- 1) For purchase of sports gear: 75% of the actual expenditure subject to a limit of Rs.10000/- in a financial year.
- 2) For Sports/Games/Tournaments activity: 75% of the actual expenditure subject to limit of Rs.10000/- in a financial year.
- 3) For social activities: Expenditure limited to Rs.3,500/- or 50% of the actual expenditure, whichever is less
- 4) For cultural activities: Expenditure limited to Rs.3,500/- or 50% of the actual expenditure, whichever is less.

B For Beedi Managements

- 1) 50% of the actual cost of the event subject to a maximum of Rs.2000/- per event.

4. Grant in aid for sports ground

Applicability Mine workers only.

Eligibility The grant-in-aid will be admissible only for provision of Sports Ground where the concentration of workers is not less than 250. Detailed estimate with site plan indicating the place where the sports ground is proposed to be located should be furnished alongwith application.

Benefits Financial assistance will be a grant-in-aid payable subject to a maximum of Rs.3000/- on matching basis.

5. Excursion cum study tour

Applicability Mine Workers

Eligibility

- 1) All permanent and temporary workers.
- 2) His/her name should be in the Form 'B' register and has put in continuous service of at least two years.
- 3) He should possess a valid Identity Card on the date of tour.
- 4) The period of tour and total distance to and from should not exceed ten days and 3000 Km respectively.
- 5) The number of workers in one trip should not be less than 10 and not more than 50 in any case.
- 6) To obtain prior approval of Welfare Commissioner before the tour is undertaken.

Benefits Grant-in-Aid payable on matching basis subject to a maximum of Rs.20000/-per tour.

6. Motor vehicle for transportation of mine workers (except mica)

Applicability Mine Workers

Eligibility 1) The number of mine workers to be benefited should not be less than 75 in case of a normal bus and 40 in case of mini bus.
2) Assistance will be paid to the mine managements.

Benefits Financial assistance will be as follows:

- 1 Normal bus 75% of the actual cost of Rs.5 lakh whichever is less.
- 2 Mini Bus 75% of the actual cost or Rs.3 lakh- whichever is less.

7. Sight seeing & holiday home facilities for beedi workers:

Applicability Beedi Workers.

Eligibility: 1. Beedi workers with six months of employment are entitled.
2. To and fro 2nd class railway fare, local conveyance and sight seeing @ Rs.3/- per day for 3 days admissible.
3. Reimbursement of expenditure is made after certificate of Caretaker Holiday Home.

8. Grant in aid for setting up of community centres for benefit of beedi workers

- Benefit is available for setting up of Community Centre in beedi Workers Housing Colony having minimum 50 houses.
- The State Government should submit the plan and estimate for construction of Community Hall duly approved by competent authorities.
- the minimum covered area not less than 50 sq. metres with a life of more than 20 years.
- an amount of Rs.1.00 lakh is released on completion of construction after inspection by the Officers of Labour Welfare Organisation.

4(1)(b)(vi) STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL.

Documents pertaining to the implementation of the schemes are held by the Labour Welfare Organisation.

4(1)(b)(vii) PARTICULARS OF ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF

The policies are formulated considering the recommendations of the Central Advisory Committees under different funds and the State Advisory Committees recommends the implementation part thereof.

4(1)(b)(viii) STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE, AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES OR OTHER BODIES ARE OPEN TO PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC.

Notifications pertaining to the constitution of State Advisory Committees under different Labour Welfare Funds in Allahabad Region for the concerning States published in the extra ordinary Gazette of India.

(To be published in Part II, Section 3, Sub-Section (ii) of the Gazette of India, Extraordinary)

Government of India
Ministry of Labour

New Delhi, Dated the 8th June 2004

Notification

S.O. _____(E). In exercise of the powers conferred by section 5 of the Beedi Workers Welfare Fund Act, 1976 (62 of 1976), read with sub-rule (2) of rule 3 and rule 16 of the Beedi Workers Welfare Fund Rules, 1978 and in suppression of the Notification S.O.1248 (E) dated the 17th December 1999, published in the Gazette of India, Part-II, Section 3, Sub-section (ii) dated 17th December 1999 except as respect things done or omitted to be done before such suppression, the Central Government hereby constitutes an Advisory Committee for Beedi Workers Welfare Fund for the State of Uttar Pradesh and appoints the following persons to the said Committee to advise the Central Government on such matters arising out of the administration of the said Act, as may be referred to it by that Government including matters relating to the application of the fund with effect from the date of publication of this notification in the Official Gazette, namely:-

- Chairman appointed under rule 3(2)(a)(i)
- (1) Labour Minister,
Government of Uttar Pradesh,
Lucknow. Chairman
- Officer appointed under rule 3(2)(a)(ii)
- (2) Welfare Commissioner,
Government of India,
Labour Welfare Organisation,
Allahabad. Vice-Chairman
(ex-officio)
- Nominee of the State Government appointed under rule 3(2)(a)(iii)
- (3) The Labour Commissioner,
Government of Uttar Pradesh,
Kanpur. Member
(ex-officio)
- Member of Legislative Assembly appointed under rule 3(2)(a)(iv)
- (4) Shri Abdul Kalam,
Member of Legislative Assembly
Mehandachal,
Sant Kabir Nagar. Member
- Representatives of Employers appointed under rule 3(2)(a)(v)
- (5) Shri Maman Chandra Agrawal,
M/s Bhagwan Das Shobhalal Jain,
Gursahaiganj, Kannouj. Member
- (6) Shri Manjur Ahmad,
M/s. Chhota Bhai Munna Bhai and Company,
177-Naini, Allahabad. Member
- Representative of Workers appointed under rule 3(2)(a)(vi)
- (7) Shri Rais Ahmad, President,
Beedi Workers Union,
Amroha, Uttar Pradesh. Member
- (8) Shri Iqbal Hussain, President,
Beedi Udyog Karmachari Union, Uttar Pradesh,
C-309/07, G.T. B. Nagar,
Allahabad. Member
- Women representative appointed under rule 3(2)(a)(vii)
- (9) Sushree Anusuiya Sharma,
2-L.K.S. Purniya Colony,
Near Sitapur Railway Crossing,
Aliganj, Lucknow. Member

Secretary appointed under rule 3(2)(b)

(10) Welfare Administrator,
Labour Welfare Organisation
Allahabad.

Secretary

2. The headquarters of the said Advisory Committee shall be at Allahabad.

3. The term of office of the members of the said Advisory Committee shall be for a period of three years from the date of publication of this notification in the Official Gazette.

[No.U.19012/20/2002-W.II(C)]

(Manohar Lal)
Director General (Labour Welfare) /
Joint Secretary to the Government of India

To
The Manager,
Government of India Press
Mayapuri, New Delhi.

(To be published in Part II, section 3, sub-section (ii) of the Gazette of India, Extraordinary)

Government of India
Ministry of Labour

New Delhi, the 4th February 2004

Notification

S.O. _____ (E). In exercise of the powers conferred by section 6 of the Limestone and Dolomite Mines Labour Welfare Fund Act, 1972 (62 of 1972), read with sub-rule (2) of rule 3, rule 4 and rule 18 of the Limestone and Dolomite Mines Labour Welfare Fund Rules, 1973, the Central Government hereby constitutes an Advisory Committee for Limestone and Dolomite Mines Labour Welfare Fund for the State of Himachal Pradesh and appoints the following persons to the said Committee with effect from the date of publication of this notification in the Official Gazette, namely :-

- | | | | |
|---|--|-------|-------------------------------|
| (1) | Minister for Labour,
Government of Himachal Pradesh,
Shimla. | | Chairman |
| Officer appointed under rule 3(2)(a)(ii) | | | |
| (2) | Welfare Commissioner,
Government of India,
Allahabad. | | Vice-Chairman
(ex-officio) |
| Nominee of the Central Government appointed under rule 3(2)(a)(iii) | | | |
| (3) | Regional Labour Commissioner,
(Central)
Chandigarh. | | Member
(ex-officio) |
| Member of Legislative Assembly appointed under rule 3(2)(a)(iv) | | | |
| (4) | Shri Tilak Raj Sharma,
Member of Legislative Assembly
Bilaspur Constituency
Suit No.502,
New Metropol Hostel,
Shimla-171 001. | | Member |
| Representatives of Owners appointed under rule 3(2)(a)(v) | | | |
| (5) | Shri V.S. Mathur,
Assistant Vice-President (Mines),
Gujrat Ambuja Cements Limited Unit Himachal Pradesh,
Unit Darlaghat,
District-Solan, Himachal Pradesh. | | Member |

- (6) Shri P.K. Srivastva, Member
 Manager (Mining),
 A.C.C. Galgal Cement,
 Bilaspur, Himachal Pradesh.

- Representative of Employees' appointed under rule 3(2)(a)(vi)
 (7) Shri R.S. Thakur, Member
 President
 ACC Galgal Cement Karmachari Sangh,
 Affiliated to Indian National Trade Union Congress (INTUC)
 Bilaspur, Himachal Pradesh.

- Women representative appointed under rule 3(2)(a)(vii)
 (8) Smt. Satya Tomar, Member
 W/o. Shri Dharm Singh,
 Village and Post Office-Kamroo,
 Tehsil Paonta Sahib,
 District-Sirmour, Himachal Pradesh

Secretary appointed under rule 3(2)(b)

- (9) Welfare Administrator, Secretary
 Labour Welfare Organisation,
 Dehradun.

2. The headquarters of the said Advisory Committee shall be at Shimla.
3. The tenure of the members (other than ex-officio members) shall be for a period of three years.

[No.U.19012/04/2001-W.II(C)]

(Manohar Lal)
 Director General (Labour Welfare) /
 Joint Secretary to the Government of India

To
 The Manager,
 Government of India Press
 Mayapuri
New Delhi.

**Manual 4(1)(b)(ix) & (x) DIRECTORY OF OFFICERS AND EMPLOYEES
& MONTHLY REMUNERATION**

**1. Office of the Welfare & Cess Commissioner, Labour Welfare Organization,
Allahabad Region, Allahabad.**

Sl. No.	Name of Officer/Staff	Designation	Total monthly remuneration
1	Shri Yogendra Jha	Welfare Commissioner	29399
2	Shri B.N. Prasad	Dy. Welfare Commissioner	30052
3	Shri S.N. Chaturvedi	Admin-cum-Accounts Officer	23061
4	Shri R.N. Singh	Welfare Administrator	14606
5	Sri Basant Kandulna	Asstt. Welfare Administrator	11597
6	Smt. Rashmi Rekha	Asstt. Welfare Administrator	12675
7	Sri G.V. Satyakarni	Stenographer Grade-II	14623
8	Sri Sunil Kumar Dwivedi	Hindi Translator	14773
9	Sri Sushil Kumar	Junior Engineer	15538
10	Sri Ratan Lal	Assistant (Accounts)	13647
11	Sri Nageshwal Lal	Assistant (cess)	14619
12	Sri Ram Adhar Singh	Sr. Clerk (Estt. Section)	12775
13	Sri G.M. Asif	Sr. Clerk	12675
14	Sri Subhash Chandra	Sr. Clerk (Cashier)	10723
15	Sri R.K. Jaitley	Sr. Clerk	10124
16	Sri Om Prakash Singh	Sr. Clerk	10408
17	Sri Ahmad Hussain Khan	Jr. Clerk	8963
18	Sri K.K. Sharma	Jr. Clerk	10170
19	Sri Bharat	Jr. Clerk	8576
20	Sri S.N. Sharma	Jr. Clerk	8382
21	Sri Alok Kr. Srivastava	Jr. Clerk	8222
22	Sri Vivek Kumar	Jr. Clerk	7897
23	Sri Dina Nath	Driver	10728
24	Sri Keshav Lal	Jr. Gest. Operator	8240
25	Sri Puttan Lal	Chowkidar	8392
26	Sri Babbu Kannaujia	Chowkidar	7712
27	Sri Ghanshyam	Chowkidar	7570
28	Sri Dinesh Kumar	Sweeper	6909

**2. Office of the Welfare Administrator,
48, Dharmpur, Dehradun.**

Sl. No.	Name of Officer/Staff	Designation	Total monthly remuneration
1.	Shri R.S. Verma	Welfare Administrator	15080
2.	Shri D.L. Tiwary	Sr. Clerk	13070
3.	Shri Kiran Pal Singh	Jr. Clerk	9117

**3. Office of the Chief Medical Officer
10-bedded Central Hospital,
Gursahaiganj, Distt. Kannauj.**

Sl. No.	Name of Officer/Staff	Designation	Total monthly remuneration
1.	Dr. Amalendu Roy	Chief Medical Officer I/c	39726
2.	Dr. Sanjay Mehrotra	Medical Officer (Contract)	15000
3.	Dr. Rekha Singh	Medical Officer (Contract)	15000
4.	Smt. Gayatri Devi	Staff Nurse	15018
5.	Smt. Varsha Charan	Staff Nurse	13417
6.	Smt. Meera Devi	ANM	10901
7.	Smt. Sheela Gupta	ANM	10321
8.	Sri Santosh Kumar Misra	Pharmacist	10124
9.	Km. Suman Sarla	Pharmacist	10124
10.	Sri R.K. Mandre	X-ray Technician	13848
11.	Sri C.S. Thakuri	Projectionist	11369
12.	Sri Shree Nath	Driver	10008
13.	Sri Laxman Prasad	Ward Boy	6729
14.	Sri S.K. Thakkar	Ward Boy	6796
15.	Sri Ashok Kumar	Peon	6912
16.	Sri Abhay Raj Yadav	Dresser-cum-Attendant	8109
17.	Sri Rajesh Kumar Tiwary	-do-	6215
18.	Sri Yashwant Singh	Lab. Attendant	6912
19.	Sri Sant Ram	Mali	6912
20.	Smt. Rama Devi	Aya	6912
21.	Smt. Meena Kumari	Sweepress	6912
22.	Sri Ram Avtar	Sweeper	6912

4. Static-cum-Mobile Medical Units running under Beedi Workers Welfare Fund, Allahabad Region, Allahabad -

Name of Unit	Sl. No.	Name of Officer/Staff	Designation	Total monthly remuneration
Allahabad	1.	Dr. Suresh Kumar Singh	Medical Officer (Contract)	1500
	2.	Sri Kanhaiya Lal	Pharmacist	16850
	3.	Smt. Pushpa Devi Srivastav	ANM	12181
	4.	Sri Tribhuvan Nath	Driver	12705
	5.	Sri Ajay Kumar Singh	Dresser	8327
Azamgarh	1.	Dr. V.V.Singh	Medical Officer (Contract)	15000
	2.	Sri Manish Kr. Shukla	Pharmacist	10867
	3.	Sri Vijay Sankar Singh	Driver	7928
	4.	Sri Ajay Kumar	Dresser	6677
Amroha	1.	Dr. Jitendra Kumar	Medical Officer (Adhoc)	28096
	2.	Sri B.M.Singh Gautam	Pharmacist	15730
	3.	Smt. Bala Devi	ANM	11819
	4.	Sri P.S. Sharma	Driver	12021
	5.	Sri Gabbar Singh	Dresser	8677
	6.	Sri Suresh Pal	Chowkidar	7593
Ballia	1.	Dr. Raghvendra Singh	Medical Officer (Contract)	15000
	2.	Sri Satya Prakash Misra	Pharmacist	14194
	3.	Sri Rajpati Singh	Driver	7774
	4.	Sri Nand Lal Nishad	Dresser	6554
Bharwari	1.	Dr. Y.P. Singh	Medical Officer (Contract)	15000
	2.	Sri Sanjeev Kr. Singh	Pharmacist	10685
	3.	Sri Babu Lal	Driver	11971
	4.	Smt. Sona Devi	ANM	11441
	5.	Sri Madan Lal	Dresser	7771
Faizabad	1.	Dr. Arvind Rai	Medical Officer (Contract)	28798
	2.	Smt. Reena Singh	Staff Nurse	15961
	3.	Sri Seeta Ram	Pharmacist	15240
	4.	Sri Kamlesh Kumar	Driver	7774
	5.	Sri Vimlesh Chandra Misra	Dresser	6554
Fatehpur	1.	Dr. K. D. Singh	Medical Officer (Contract)	15000
	2.	Sri Shesh Narayan	Pharmacist	16571
	3.	Sri P.L. Kaithwas	ANM	11409
	4.	Sri Ravi Prakash Sharma	Driver	7928
	5.	Sri Bharat Lal	Dresser	8489

Ghazipur	1.	Dr. B.S. Shukla	Medical Officer (Contract)	15000
	2.	Sri Ashwini Kumar	Pharmacist	14194
	3.	Sri Ram Bachan Ram	Dresser	8299
	4.	Sri Ram Ashrey	Chowkidar	7777
	5.	Sri Ashok Kumar Ram	Sweeper	7777
Handia	1.	Dr. Sishu Pal Singh	Medical Officer (Contract)	15000
	2.	Smt. Shalini Herenge	Staff Nurse	14205
	3.	Sri V.M. Tripathi	Pharmacist	14553
	4.	Sri Nagendra Kr. Shukla	Driver	7800
	5.	Sri K.P. Prajapati	Dresser	8480
Jaunpur	1.	Dr. S.S. Tiwary	Medical Officer (Contract)	15000
	2.	Sri S.P. Dwivedi	Pharmacist	10867
	3.	Sri Ashok Kumar	Driver	11023
	4.	Sri Narayan Singh	Dresser	8244
	5.	Sri Shiv Mohan	Chowkidar	7593
Jhansi	1.	Dr. V.K. Gupta	Chief Medical Officer CHS	42036
	2.	Smt. Sangeeta Pawar	Staff Nurse	14276
	3.	Sri S.K. Tiwary	Pharmacist	15115
	4.	Sri Tarun Kumar	Driver	7621
	5.	Sri Ram Babu	Dresser	7844
	6.	Sri Ajodhi Lal	Chowkidar	8412
Lar	1.	Dr. Mohd. Arif	Medical Officer (Contract)	15000
	2.	Sri Jay Sankar Tiwary	Pharmacist	10685
	3.	Sri Rajendra Tripathy	Dresser	6450
Mirzapur	1.	Dr. S.K. Shukla	Medical Officer (Contract)	15000
	2.	Sri U.S. Bhagat	Pharmacist	15240
	3.	Sri Ram Chandra Maurya	Driver	7774
	4.	Smt. Sutapa Dutta	ANM	10488
	5.	Sri Shiv Prasad	Dresser	8622
	6.	Sri Murari Lal	Chowkidar	8177
Naugawan Sadar	1.	Dr.....vacant.....	Medical Officer (Contract)	
	2.	Sri Gagan Singh	Pharmacist	14854
	3.	Sri Trilok Ram	Driver	10161
	4.	Sri Pradeep Rautela	Dresser	6570

Rampur	1.	Dr. Anurag Khanna	Medical Officer (Ad-hoc)	28096
	2.	Smt. Ashok Lata Shukla	Staff Nurse	15811
	3.	Sri K.L. Shah	Pharmacist	14011
	4.	Sri Ram Pal Singh	Driver	11921
	5.	Sri P.K.Shukla	Dresser	8244
	6.	Sri Munna Lal Misra	Chowkidar	7648
Raebarely	1.	Dr. Mohd. K. Siddiqui	Medical Officer (Adhoc)	28798
	2.	Sri Kuldeep Kr. Singh	Pharmacist	10867
	3.	Smt. Sushma Tiwary	ANM	11000
	4.	Sri Jay Prakash	Driver	12945
	5.	Sri Amar Singh	Dresser	8622
	6.	Sri Bhullar Ram	Chowkidar	8555
Sultanpur	1.	Dr. Jeevan Mehrotra	Medical Officer (Adhoc)	28798
	2.	Sri Shakeel Ahamad	Pharmacist	15240
	3.	Sri Ranjeet	Driver	10818
	4.	Sri Ram Jatan	Dresser	8765
Varanasi	1.	Dr. S.S. Poddar	Chief Medical Officer CHS	44317
	2.	Sri K.M. Sharma	Pharmacist	16202
	3.	Sri Jeet Bahadur Singh	Driver	10816
	4.	Sri Surendra Kumar Singh	Dresser	8327
	5.	Sri Sabhajeet	Chowkidar	8402
	6.	Sri Mahendra Kumar	Sweeper	7620

Static Medical Unit under Limestone & Dolomite Mines Labour Welfare Fund at Sataun, Distt. Sirmour (H.P.) :-

Name of Unit	Sl. No.	Name of Officer/Staff	Designation	Total monthly remuneration
Sataun	1.	Dr.vacant.....	Medical Officer (Contract)	
	2.	Sri Y.P.S. Negi	Pharmacist	15454
	3.	Smt. Pushpa Bhutt	ANM	11943
	4.	Sri Pradeep Kumar	Chowkidar	7257

Heads	Beedi Workers Welfare Fund	Limestone & Dolomite Mines Labour Welfare Fund
Administration	4394	1858
Health	26103	1737
Education	14600	1070
Housing	3	416
Recreation	0	881
TOTAL -	45200	5962

Manual 4(1)(b)(xii) SUBSIDY PROGRAMME

Manual 4(1)(b)(xiii) PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORISATIONS GRANTED BY IT

Not applicable to Labour Welfare Organisation

Manual 4(1)(b)(xiv) DETAILS IN RESPECT OF THE INFORMATION AVAILABLE TO OR HELD BY THE ORGANISATION REDUCED IN AN ELECTRONIC FORM

- i) Details of organisation, its field units, function and duties
- ii) The powers and duties of officers and employees
- iii) Channel of supervision
- iv) Details of Schemes
- v) Details of State Advisory Committees
- vi) Directory of officers and employees alongwith remuneration
- vii) Budget allocation for the year 2005-2006
- viii) Details of subsidy granted under Integrated Housing Scheme
- ix) Names, designation and other particulars of the Central Public Information Officer/Assistant Central Public Information Officer of the Organisation.

Manual 4(1)(b)(xvi) PUBLIC INFORMATION OFFICERS

Organization	Central Public Information Officer
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Office of the Welfare Commissioner, Labour Welfare Organization, 555-A/2, Mumfordganj, Allahabad.	Deputy Welfare Commissioner (Ex-officio) Tel. No. (0532) – 2250275, 2440954 Fax No. (0532) – 2250275
Office of the Welfare Administrator, Labour Welfare Organization, Sahgal Bhawan, 48- Dharpur, Dehradun (Uttaranchal)	Asstt. Central Public Information Officer Welfare Administrator (Ex-Officio) <u>Tel. No. (0135) – 2712404</u>
Beedi Workers Central Hospital, G.T. Road, Gursahaiganj, Distt. Kannauj (Uttar Pradesh).	Asstt. Central Public Information Officer Medical Officer I/c (Ex-officio) Tel. No. (05691) – 254105.
